**1st Reader Response**

**-Distinctions between managers, administrators,leaders**

Defined:

Manager :The manager is the person in charge of the company's daily operation management and administrative affairs. He has a good grasp of the company's business direction and the correct issuance of instructions in order to maximize the business goals

Administrator :Administrative director, it is to command and mobilize the internal affairs of the enterprise organization. It is one of the important components of the company. Cooperate with each unit to handle all daily affairs related to personnel affairs and obey the unified command of the general manager

Leader : The person who implements the guidance and influence is called the leader, and the person who receives the guidance and influence is called the leader. The leader is the soul of a company

Distinctions:

Managers and leader : It is that the focus of attention between the two is different. The manager pays attention to the inside, while the leader looks like the outside. They pay attention to the macro pattern

Managers and Administrative : The executive is the key to the grassroots level. The executive is responsible for leading a team to be responsible for the performance of a professional field; while the manager is responsible for leading one or several teams to be responsible for the performance of a department